# QuakeCoRE PhD QuakeCoRE PhD Scholarship Coversheet

**April 2017**

* **All applications must be received by 5pm New Zealand Standard Time (UTC+12) on 28 April 2017.**
* Applications must be submitted via email ([applications@quakecore.nz)](mailto:applications@quakecore.nz))
* **LATE APPLICATIONS WILL NOT BE ACCEPTED**

**Student personal details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Family Name** |  | | |
| **First Name(s)** |  | | |
| **Street Address** |  | | |
| **Suburb** |  | | |
| **Town/City** |  | | |
| **Country** |  | | |
| **Date of Birth** |  | | |
| **NZ Citizenship** | Yes/No | **NZ Visa type/status** |  |
| **Phone number** |  | | |
| **Email** |  | | |
| **Is this the student’s first application for a QuakeCoRE Scholarship?** | | | Yes/No |

**Institutional details for proposed study**

|  |  |
| --- | --- |
| **University** |  |
| **Department/School** |  |
| **Primary Supervisor** |  |
| **Secondary External Supervisor** |  |
| **Proposed Research Title** |  |
| **Proposed Start Date** |  |
| **Student Number** |  |

**Application type and flagship research area**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Application Type  (tick only one)** | 3 Year Scholarship  (3.0EFTS) |  | 1 Year Extension Scholarship (1.0EFTS) |  |
| **QuakeCoRE Research**  **Area** | Please select from FP1, FP2, FP3, FP4, FP5, FP6, TP1,TP2, TP3, TP4 or other | | | |

**DECLARATION (Proposed primary supervisor)**

I have discussed this project with the proposed secondary external supervisor and they have confirmed their commitment to be actively involved the proposed PhD project. I understand that documentation submitted for this application, cannot be returned. I have read and understand the Regulations for this Scholarship and in completing my details below I am accepting the Regulations.

|  |  |
| --- | --- |
| Supervisors’ Full Name: | Date: |
| Supervisors’ Email: | |

**In addition to the previous coversheet, the following information must be provided in order and submitted as a single PDF file. It is the responsibility of the submitter to ensure that applications are complete. Incomplete applications will not be considered.**

1. Letter of support (max 2pgs) from the proposed primary supervisor, which should include: (i) the relation the student’s proposed research has to other QuakeCoRE activities and its vision and mission (including how any necessary research-related costs will be met); (ii) a statement of intention of the student and the supervisors to sign the collaboration agreement if the application is successful; and (iii) the expected enrolment date of the student (which should be realistic given visa timelines). A letter of support from a second supervisor (max 2pgs) is also encouraged, but not required. In the case of an application for the 1 year PhD Extension Scholarship, the requirement for item (iii) is not required.
2. A CV (max 2pgs) of the student applicant. The CV should summarize: (i) academic grades in pre-requisite degrees; (ii) relevant research experience including papers published and presentations delivered; (iii) relevant leadership activities; (iv) extra-curricular activities.
3. A summary (max 1pg) written by the student detailing their ambitions and future career aspirations. Student’s aspiration letters need to explicitly comment on why engagement with QuakeCoRE is of value to them.
4. A summary (max 1pg) of the research the student proposes to undertake (including progress on the research in the case of the 1 year PhD Extension Scholarship option). This may be developed in collaboration with the supervisor but must be written by the student. Research summary must explain how their proposed research explicitly fits with the QuakeCoRE research programme (refer to the Annual QuakeCoRE Collaboration Research Plan information on the webpage). This summary will form the basis of the research scope for the Post Graduate Student agreement contract if the student is awarded a scholarship.
5. Official transcripts from all universities attended by the student, with translation to English if necessary. Academic transcripts must include, or be accompanied by, an explanation of the grading scale used. Copies (rather than originals) of transcripts should be included in your application.
6. A list of all student financial support which is: (i) secured; (ii) under consideration (in which case the expected outcome date should be noted). Details of the nature, extent, and duration of support should also be provided. This is particularly critical for applications for a 1 year PhD Extension Scholarship in which a formal letter from the current or past financial support provider also needs to indicate the end date for the existing funding.
7. Two reference letters, from ‘external referees’, such as master’s thesis supervisor, or undergraduate project supervisor, who can comment on the student’s academic background and research potential. **These reference letters must be blind to the student and submitted directly by the referees to the proposed PhD supervisor.**
8. If listed on CV, pdf copies of up to 3 journal and/or conference papers the student has published.
9. Either: (a) an offer of enrolment from the proposed host university; (b) a brief statement from the proposed primary supervisor that such an offer is expected to be obtained without problems (if the PhD applicant is from a non-English speaking country the statement should indicate that the student meets the necessary English language requirements; does the students undergraduate degree meet the necessary requirements for entry into the University’s PhD programme); or (c) in the case of the 1 year PhD Extension Scholarship applications, the official enrolment date and if any part-time or suspensions of study have been taken.

**Checklist for inclusion in the final PDF of application for submission:**

Cover sheet (2 pgs – delete the information after the declaration)

Letter of Support from Primary Supervisor (max 2pgs) (Optional – Letter of Support from Secondary Supervisor)

Student CV (max 2pgs)

Student ambitions and future career aspirations (max 1pg)

Summary of the research (max 1pg)

Official Student transcripts (with English translation if required) and any explanatory information

List of student financial support

2 Reference letters from external referees

≤3 journal and/or conference papers the student has published (if listed on CV)

Copy of enrolment offer or statement about any expected problems with enrolment or details of enrolment.