***The 2018 QuakeCoRE RfP Collaboration Plan is available on the QuakeCoRE website –*** [***www.quakecore.nz***](http://www.quakecore.nz)

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| 2018 QuakeCoRE Request for Proposal Application FormAnnual Meeting TravelInstructions * All text in this proposal must be Calibri 11pt.
* Only one person per annual meeting travel application
* A CV must be provided for the Travel Request Applicant. Please append CV in Standard MBIE format (5 pages). CV template is available on the QuakeCoRE webpage.
* Applications must be submitted using the form below in PDF format, a CV should also be provided as a PDF.PDFs should be named in the following format
	+ QC\_RfP\_2018\_“Applicant Surname”\_“TRAV” with suffix for supporting document(s) (CV)
	+ For example QC\_RfP\_2018\_Smith\_TRAV or QC\_RfP\_2018\_Smith\_TRAV\_CV
* Application submission is via the [online system](http://bit.ly/2bKQHyO), additional information is available at <http://www.quakecore.nz/opportunities/>

Funding levels * Annual Meeting Travel will be based on reimbursement for actual expenses incurred up to the following levels**:**
	+ up to $1,000 for domestic travel

Evaluation CriteriaNo funding is available to support International Travel to the QuakeCoRE Annual Meeting as part of this RfP. International Researchers interested in receiving support to attend the QuakeCoRE Annual Meeting should contact Flagship Leaders to discuss funding available through the coordinated Flagship Project.The evaluation criteria are detailed in Section 5 of the *Collaboration Plan*. The evaluation criteria are *research excellence, fit with mission and value and human capability development.*  |
| **Applicant Name (First Name Last Name):** |
| **Which specific parts of the RfP does your work most align with?****Primary Area**Choose an item.**Primary Thrust Area (See Section 9 of Collaboration Plan):****If your work aligns with more than one Flagship, Special Project or Thrust Area, please enter additional areas below:** |
| **Have you previously received a travel grant from QuakeCoRE to attend the QuakeCoRE Annual Meeting?****(Select all that apply)**

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|[ ]  No |[ ]  Yes, to attend the 2017 Annual Meeting |[ ]  Yes, to attend the 2016 Annual Meeting |

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| **Annual Meeting Travel Proposal** *Maximum total length of sections 1 and 2 is one page* |
| 1. **Proposed research activities:**

[Outline your planned research activities over the coming year, i.e.: the research context; its key objectives; the research methodology to address them; the impact that this project will have; This section should also address how the proposed research applies, adapts or complements any earlier work, its relevance and urgency of application and by what means it is intended to address a gap in present knowledge and practices; and potential follow on research beyond 2018. Delete this text before submission] |
| 1. **How will your research align with QuakeCoRE research activities**

[Discuss the specific flagship programme, technology platform, and/or outreach activities that you intend to align with; specify how you intend to align with these (e.g. through collaboration with a specific NZ researcher, or attendance at specific QuakeCoRE monthly video calls). Delete this text before submission] |
| **This request for a travel allowance to attend the 2018 QuakeCoRE Annual Meeting has been read by both the applicant and employing organisation. In requesting a travel allowance for the 2018 QuakeCoRE Annual Meeting, the applicant, by signing below, hereby agrees to actively participate in the QuakeCoRE network and activities on an ongoing basis.** |
| SIGNATURE: Date: |