***The QuakeCoRE RfP Annual Collaboration Plan is available on the*** [***QuakeCoRE website***](http://www.quakecore.nz/opportunities/)

|  |
| --- |
| 2018 QuakeCoRE Request for Proposals (RfP) Application Form  Instructions [Delete these instructions before submission]   * All text in this proposal must be Calibri 11pt. * CVs must be provided for each investigator. Please append CVs in Standard MBIE format (5 pages). CV template is available on the QuakeCoRE [webpage](http://www.quakecore.nz/opportunities/). * Applications must be submitted with three files – a single Word file consisting of this form and a second PDF containing the CV(s). The budget should also be attached as an Excel spreadsheet using the template available on the QuakeCoRE website. Files should be named in the following format:   + QC\_RfP\_2019\_“Project Leader Surname”\_“Project Code”\_”Document Type”   + Project Code:     - A: Research Masters Scholarships     - B: Flagship and Special Project Research Projects     - C: Vision Mātauranga Focused Project   + For example QC\_RfP\_2019\_Smith\_A\_Application or QC\_RfP\_2019\_Smith\_A\_CV or QC\_RfP\_2019\_Smith\_A\_Budget * Proposal submission is only via the [online portal](http://bit.ly/2bKQHyO), additional information is available on our [webpage](http://www.quakecore.nz/opportunities/) whilst the RfP is open.   Evaluation Criteria  The evaluation criteria are detailed in the [Annual Collaboration Plan](http://www.quakecore.nz/opportunities/). |
| **Application Type:** Choose an item.  **Is the Project Leader an Early Career Researcher[[1]](#footnote-1):** Choose an item.  **Project Leader’s Surname:**  **Project code:** QC\_RfP\_2019\_[Project Leader Surname]\_[ Application Type Letter]  **Title of proposed project:** |
| **Which specific parts of the research programme does this project cover?**  **Primary Area**  Choose an item.  **Primary Thrust Area** (See Section 8 of the [Collaboration Plan](http://www.quakecore.nz/opportunities/), for example FP1.1)**:**  **If this project covers more than one Flagship/Special Project or Thrust Area, please enter additional areas below:** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Contributors**  [Provide the names of the project Investigators (including industry representatives and partners) together with their affiliations.  In addition to identifying Project Leader and Investigator roles and responsibilities, (e.g. Project Leader, Project Investigator, Student, Translation partner), identify their contribution to the project and how the proposal is supporting (not necessarily financially) human capability development of early career researchers and students.  Early Career Researchers are AIs and PIs that completed their PhD no more than 7 years ago, as at 19 October 2018[[2]](#footnote-2). Delete this text before submission]   |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Project Leader Name**  **(Organisation)** | **Quake**  **CoRE**  **AI / PI** | **Quake**  **CoRE**  **Industry**  **Affiliate** | **Subcontract Leader** | **Diversity** | | | | **Project Role**  [Briefly describe the investigator’s contribution to the project] | | **Female**  **Engineer** | **Māori** | **Pasifika** | **Early Career** | |  | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** |  | | **Name**  **(Organisation)** |  | | | | | | |  | |  | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** |  | |  | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** |  | |  | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** |  | |  | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** |  | |  | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** | **☐** |  | |
|  |

|  |
| --- |
| **Project Proposal**  [Suggested maximum total length of project proposal is up to 10 pages.] |
| 1. **Project Abstract:**   [Suggested Length: 200 words. Delete this text before submission] |
| 1. **Detailed outline of project:**   [Outline the research context; its key objectives; the research methodology to address them; the impact that this project will have; and the roles and responsibilities of the project team (including the industry representative if appropriate).  This section should also address how the proposed research applies, adapts or complements any earlier work, its relevance and urgency of application and by what means it is intended to address a gap in present knowledge and practices; and potential follow on research beyond 2019-2020; References cited should appear at the bottom of this section. RfP Flagship Research Projects should indicate how this project proposal relates to the Coordinated Flagship Project.  Use the subheadings below. Delete this text before submission]   |  | | --- | | Proposal Context:  [Use this section to give a background for the proposal. Delete this text before submission] | | Proposal Objective:  [Use this section to state the specific objective of the research proposal. Delete this text before submission] | | Proposed Research :  [This section should cover, where appropriate, the hypotheses being tested, the methodology to be used, sampling design, and methods of data analysis. Please ensure that your description covers the proposal duration (1 January 2019-30 September 2020), and that it includes contributions by collaborators and postgraduate students (if any).  If you identified fit with one or more Vision Mātauranga themes, please elaborate here how this fits in with your proposed research. For example, you may wish to discuss consultations and linkages, relevance, conceptual framework and/or proposal design, and outcomes (in addition to the required statements in Vison Mātauranga Section below). Delete this text before submission] | | Vision Mātauranga:  QuakeCoRE’s Vision Mātauranga Strategy states that requests for proposals are developed that reflect Māori research needs, interests, objectives and priorities concerning Māori and national built, social, economic and environmental resilience to earthquakes.  Vision Mātauranga is a policy about innovation, opportunity and the creation of knowledge that highlights the potential contribution of Māori knowledge, resources and people. If you are not familiar with the Vision Mātauranga policy we suggest reading the MBIE [policy](https://www.mbie.govt.nz/info-services/science-innovation/agencies-policies-budget-initiatives/vision-matauranga-policy).  There are four themes:   * Indigenous Innovation, which involves contributing to economic growth through distinctive research and development; * Taiao, which is concerned with achieving environmental sustainability through iwi and hapū relationships with land and sea; * Hauora/Oranga, which centres around improving health and social wellbeing; and * Mātauranga, which involves exploring indigenous knowledge.   Vision Mātauranga is included as an assessment criterion for all QuakeCoRE projects.  Proposals should consider the relation of the research to the themes of Vision Mātauranga and, where relevant, how the project will engage with Māori.  Where research projects are of relevance to Māori or involve Māori, QuakeCoRE expects that applicants are in consultation with Māori at the planning stage, so as to achieve the best possible outcomes.  Where Flagship and Special Project Research Projects have demonstrated a strong relationship to Vision Mātauranga, additional support may be provided to assist with the engagement and implementation of the project’s Vision Mātauranga activities. Any additional funding would be offered at the discretion of QuakeCoRE.  Researchers should consult their institutional advisor to get assistance in determining the relevance of the proposed study for Māori. Delete this text before submission] | | |  | | --- | | Is your Research Project of relevance to Māori or does it involve Māori?  Choose an item. | | Where you have identified relevance to Māori, please select which Vision Mātauranga theme the project best aligns with?  Choose an item. | | For projects that haven’t identified relevance:  [Provide a short statement on how this assessment was made and the process that was undertaken. Delete this text before submission] | | For projects which have identified relevance:  [Where you have identified relevance, please include up to 1 page discussion on consultation and linkages, relevance, fit with iwi plans, conceptual framework and/or proposal design, and outcomes. Delete this text before submission] | |  |  | | --- | | Impacts: [Short-term and long-term impacts including translation to practice. These impacts may come beyond the timeframe of the funding provided. Delete this text before submission]. | | References: | |
|  |
| 1. **Ethics or Regulatory Approvals:**   Does this project require ethics and/or regulatory approval(s)?   |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No |   If approvals are required please indicate if you have these approvals or how approvals may affect the project timelines.  [Details of ethics or regulatory approval plans. Delete this text before submission]. |
| 1. **Project Budget**   Transfer the project budget figures from column B of the relevant sheet in the [budget template spreadsheet](http://www.quakecore.nz/opportunities/) into this section of the Application Form   |  |  | | --- | --- | | **SALARIES:** | | | Salaries & Salary-related costs | $ | | **INDIRECT COSTS:** | | | Overheads | $ | | **PROJECT COSTS:** | | | Direct costs | $ | | Travel[[3]](#footnote-3) | $ | | Postgraduate students | $ | | Subcontracts [Please list each subcontract, include subcontract organisation and total amount] | $ | | **TOTAL PROJECT BUDGET** | **$** | |
| 1. **Budget Justification:** [Please provide a brief budget justification, outline the size and extent of the budgeted items and how they deliver value in meeting the project deliverables. Delete this text before submission] |
| 1. **Project Deliverables:** [Each project must have at least two Deliverables (where one deliverable is a peer-reviewed journal publication). This section will be copied into the contract if the proposal is successful and should only include deliverables within the funding period. No changes can be made to the project deliverables during contracting. Please see the FAQs for examples of appropriate deliverables. Delete this text before submission]  |  |  | | --- | --- | | **Deliverables**  [Enter deliverables here. Add additional rows as needed. Delete this text before submission] | **Due Date** | |  |  | |  |  | |  |  | | **As a TEC Funded CoRE, a key deliverable that is used to measure the impact and success is research outputs; peer reviewed journal articles. Please indicate in the box below the number or peer reviewed journal articles expected as a result of this project funding.** | | | Peer Reviewed Journal Publication  [Indicate the number of publications in the box below, list the tentative title(s) and target journal(s) here. Delete this text before submission]  Number of Journal Articles [List details below]  0 | 31/12/2019 | | Peer Reviewed Journal Publication  [Indicate the number of publications in the box below, list the tentative title(s) and target journal(s) here. Delete this text before submission]  Number of Journal Articles [List details below]  1 | 30/09/2020 | |
| **Related Research** |
| 1. **Aligned activities and funding:**   [Summarise the aligned funding and activities for this project. This includes research funding from national and international public and private sectors as well as awarded/contestable university support. Please include the funding that this project is aligned to and how this project proposal will provide additionality.  Where you believe this project will significantly contribute to the likelihood of future investigator led external research funding, provide a short statement outlining this. Delete this text before submission] |
| **By signing this application form below, I confirm that:**   * **This application is consistent with the QuakeCoRE collaboration agreement and has been endorsed by both the applicant and employing organization** * **If this proposal receives QuakeCoRE funding, the terms and conditions set out in the Collaboration Agreement will be adhered to** * **All QuakeCoRE reporting requested to date has been completed** * **All of the people named in this proposal have approved their involvement as written and are committed to supporting a successful project outcome** * **As the Project Leader, I meet the eligibility requirements and am a QuakeCoRE Principal Investigator (PI) or Associate Investigator (AI)** |
| SIGNATURE:  Date: |

1. Early Career Researchers are AIs and PIs that completed their PhD no more than 7 years ago, as at 19 October 2018. Extensions to this timeframe would be considered for parental leave or similar. [↑](#footnote-ref-1)
2. Extensions to this timeframe would be considered for parental leave or similar. [↑](#footnote-ref-2)
3. Where applicable, and where other funding is not available (For example from the coordinated projects), include travel of up to $1,000 for each key project investigator or student to attend the QuakeCoRE Annual Meetings in 2019 and 2020 [↑](#footnote-ref-3)